



## Application for Tree Preservation and Replacement Permit

30360 Cougar Bend, Bulverde, TX 78163  
Telephone: 830-438-3612 - Fax: 830-438-4339  
[www.bulverdetx.gov](http://www.bulverdetx.gov)

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

### Property Identification:

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Legal Description

### Property Owner Information:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

*\* If owner of property is not submitting application, a letter of authorization from the owner to apply for the request must accompany this application.*

### Applicant/Contractor Information:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

A permit to remove trees expires one (1) year after its effective date, provided the mitigation conditions in the permit remain in effect until the conditions are met. If the approval is in consideration of a development plan, then the approval expires when the development plan expires.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

\_\_\_\_\_  
Signature of Owner/Applicant

\_\_\_\_\_  
Date

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### Fees:

**Permit Review Fee**

(if not associated with a building permit)

\$250.00

**Additional fee for each acre of preservation site**

\$10.00

# CITY OF BULVERDE, TEXAS

30360 Cougar Bend, Bulverde, TX 78163  
(830) 438-3612 or (830) 980-8832, Fax (830) 438-4339

## **Permit Application Requirements:**

### **The Following Must Be Submitted with the Application:**

1. Digital PDF documents of the following items.
2. Location of all existing or proposed structures, improvements such as streets, alleyways, and site use properly dimensioned and referenced to property lines, setback, and yard requirements.
3. Date, scale, and North arrow.
4. Location of existing and proposed utility easements and drainage easements on the lot.
5. Location and dimensions of visibility triangles on the lot.
6. Survey by a Texas Licensed Land Surveyor locating protected, specimen, majestic and historic trees and their driplines on the site. Protected, specimen, majestic and historic trees to remain shall be clearly identified. Trees to be removed shall be identified by gray scale lines. Each tree shall be numbered referencing a legend specifying the caliper, common name, and whether it is protected, specimen, majestic, or historic. Required Tree survey information above shall be summarized in legend form on the plan and shall include the reason for any removals.
7. Tree relocation plan: The plan shall exhibit the current location of protected, specimen, majestic, and historic trees proposed for replanting and indicate the proposed replanting location for each.
8. Tree replacement plan: shall exhibit the location of proposed replacement trees and remaining protected, specimen, majestic, and historic trees. It shall include a legend indicating the common name, caliper size, and height of proposed replacement trees.