APPLICATION FOR PERMIT TO CONSTRUCT ACCESS DRIVEWAY FACILITIES WITHIN THE CITY OF BULVERDE RIGHT-OF-WAY

DATE OF APPLICATION: ____________________________ PERMIT # __________________

PROJECT ADDRESS: ________________________________________________________________

SUBDIVISION: _________________________________________________________________

HOME OWNER: __________________________ PHONE: ________________________________

CONTRACTOR: __________________________ (MUST BE REGISTERED WITH THE CITY)

CONTRACTOR PHONE: ________________________________

CONTACT NAME: ________________________________

THE CITY OF BULVERDE HEREBY AUTHORIZES THE ABOVE APPLICANT TO CONSTRUCT DRIVEWAY FACILITIES WITHIN THE RIGHT-OF-WAY OWNED BY THE CITY OF BULVERDE, PROVIDED THE APPLICANT AGREES TO THE FOLLOWING CONDITIONS:

1. Applicant shall attach a dimensional plan showing the following:
   a. The location of the proposed driveway showing the distance from the proposed driveway to the lot lines.
   b. The location of existing curb cuts or driveway openings on the same lot.
   c. The location of existing or proposed buildings, curbs, sidewalks, trees, poles, public utilities or other objects which might affect work.
   d. Description of culvert size and roadway materials used.
   e. Method of maintaining the integrity of the positive drainage on the City of Bulverde's right-of-way.

2. All Construction and materials shall be subject to inspection and approval by the City of Bulverde. A Pre-Pour inspection must take place before driveway is poured. A Pre-Pour inspection constitutes a Final Inspection. Failure to complete a Pre-Pour inspection shall result in deposit not being refunded.

3. Maintenance of facilities constructed hereunder shall be the responsibility of the applicant. The City of Bulverde reserves the right to require any changes, maintenance, or repairs as may be necessary to provide protection of life or property on or adjacent to the roadway. Changes in design will be made only with approval from the City.

4. The applicant shall hold harmless the City of Bulverde and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.

5. The applicant shall not erect any sign or structure, on or extending over, any portion of the roadway and/or right-of-way, except for a mailbox.

This application shall not be valid until applicant signs the statement in which he/she agrees to comply with the conditions herein, submits the one hundred twenty-five dollar ($125.00) application fee and a five hundred dollar ($500.00) deposit to the City of Bulverde.

I (We), the undersigned, hereby agree to accept and comply with the terms and conditions set out in this permit application for the construction of a driveway approach within the right-of-way of the City of Bulverde.

Applicant's signature ____________________________ Applicant's printed name ____________________________

Approved by ____________________________ Date approved ____________________________

30360 Cougar Bend, Bulverde Texas 78163
830.438.3612 / 830.980.8832 metro/ 830.438.4339 fax
www.bulverdetx.gov

Form Date: 10.26.2018
1: DRIVEWAY APPROACH DETAIL

TO BE COMPLETED BY APPLICANT - N.T.S.

1) DRIVEWAY TYPE: (CHECK ONE)
   - TYPE 1: ASPHALT DIP-TYPE
   - TYPE 2: CONCRETE DIP-TYPE DRIVEWAY
   - TYPE 3: DRIVEWAY WITH CULVERT
   - TYPE 4: RESIDENTIAL - HIGH DENSITY
   - TYPE 5: TEMPORARY DRIVEWAY/CONSTRUCTION ENTRANCE

2) MATERIAL TO BE USED: (CHECK ONE)
   - ASPHALT OR CONCRETE

3) CULVERT SIZE (IF USED) TO BE _______
   (MINIMUM 18")

2: MAILBOX APRON DETAIL

N.T.S.

- 12' MIN.
- 30" ASPHALT OR 12 EACH SIDE OF MAILBOX
- TBD 2'-6" FROM PAVEMENT
- 12' MIN.

- SEE MAILBOX APRON DETAIL

30" ASPHALT OR 12 EACH SIDE OF MAILBOX

- MANDATORY FLEXIBLE PAVEMENT BUFFER
- HOT MIX (2" THICK MIN)

- SEE MAILBOX APRON DETAIL

- MIN. 22"
TYPE 1: ASPHALT DIP-TYPE DRIVEWAY

N.T.S.
NOTE: THIS METHOD MAY BE USED IF DITCH GRADE IS 0% TO 3%.

PROPERTY LINE

SECTION A-A'

32''

12 MIN. DRIVEWAY WIDTH

32''

BASE

12 - 0''

MIN. 2'' HOT MIX

SECTION B-B'

4 MAX

2' MIN. OR 30'

SHOULDER 1/4 PER FT FALL

IS NECESSARY

EDGE OF PAVEMENT

PROPERTY LINE

SAWCUT

TYPE 2: CONCRETE DIP-TYPE DRIVEWAY

N.T.S.
NOTE: THIS METHOD MUST BE USED IF DITCH GRADE IS BETWEEN 3% AND 6%.

PROPERTY LINE

SECTION A-A'

32'' COMPACTED BACKFILL

MIN. 5 1/4'' CONCRETE

GRADE 1

MIN. 4'' OF

FLEX BASE

ITEM 247 TXDOT

SECTION B-B'

MIN. 1 1/4 PER FT FALL

32'' COMPACTED BACKFILL

MIN. 5 1/4 CONCRETE

3000 PSI

GRADE 1

MIN. 4'' OF

FLEX BASE

ITEM 247 TXDOT

PROPERTY LINE

4 MAX

2' MIN.

WELDED WIRE OR

6'' X 6'' 10 GA.

ITEM 247 TXDOT

FLEX BASE

WIDTH

EDGE OF PAVEMENT

NOTE: THIS METHOD MAY BE USED

IF DITCH GRADE IS BETWEEN 3% AND 6%

NOTE: THIS METHOD MUST BE USED

IF DITCH GRADE IS BETWEEN 3% AND 6%.
SECTION A-A'

1. BASE MATERIAL ON CITY R.O.W. SHALL BE A MINIMUM THICKNESS OF 4" GRADE 1 FLEX BASE (ITEM 247 'TXDOT) COMPACTED TO 95% AND EXTEND 12" MINIMUM BEYOND WEARING COURSE ON EACH SIDE.

2. SIZE OF CULVERT SHALL VARY DEPENDING UPON LOCATION TO CONTROL RUNOFF THRU CULVERT.

3. EDGE OF CITY STREET SHALL BE SAW CUT ADJACENT TO NEW DRIVEWAY.

4. MATCH SLOPE GRADE FOR CULVERT END CUTS (2H:1V MAX).

CULVERT TYPE

TYPE 3: DRIVEWAY WITH CULVERT

NOTE: CULVERTS ARE REQUIRED IF DITCH GRADE IS 6% OR GREATER.
NOTES:
1. THE LENGTH OF THE CONSTRUCTION EXIT SHALL BE AS INDICATED ON THE PLANS, BUT NOT LESS THAN 50'.
2. THE COARSE AGGREGATE SHOULD BE OPEN GRADED WITH A SIZE OF 4" TO 8".
3. THE APPROACH TRANSITION SHOULD BE NO STEEPER THAN 6:1 AND CONSTRUCTED AS DIRECTED BY THE ENGINEER.
4. THE CONSTRUCTION EXIT FOUNDATION COURSE SHALL BE FLEXIBLE BASE, BITUMINOUS CONCRETE, PORTLAND CEMENT CONCRETE OR OTHER MATERIALS APPROVED BY THE ENGINEER.
5. THE CONSTRUCTION EXIT SHALL BE GRATED TO ALLOW DRAINAGE TO A SEDIMENT TRAPPING DEVICE.
6. CONSTRUCT EXITS WITH A WIDTH OF AT LEAST 14 FT. FOR ONE-WAY AND 20 FT. FOR TWO-WAY TRAFFIC FOR THE FULL WIDTH OF THE EXIT, OR AS DIRECTED BY THE ENGINEER.
7. 2' PROPOSED PAVEMENT REPAIR AS NECESSARY. PAVEMENT EDGES WILL BE ASSESSED AND DOCUMENTED BY CITY STAFF PRE- AND POST-CONSTRUCTION TO DETERMINE IF PAVEMENT REPAIR IS NECESSARY DUE TO CONSTRUCTION VEHICLE DAMAGE.
8. IF NECESSARY, PROPOSED PAVEMENT REPAIR WILL MATCH EXISTING PAVEMENT SECTION OR HAVE A MINIMUM SECTION WITH 8" OF FOUNDATION COURSE (BASE) AND 2" OF SURFACE COURSE (HMAC), WHICHER IS GREATER. APPROPRIATE TRAFFIC CONTROL CONFORMING TO THE LATEST EDITION OF THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD) WILL BE REQUIRED FOR PAVEMENT REPAIR.